

# Key Features of the Tenants Portal





This portal is your dedicated online hub, designed to make managing your tenancy easier and more convenient.

It's a secure, 24/7 platform accessible from any device, allowing you to connect with us and manage essential aspects of your tenancy





- **Convenience:** Access services anytime, anywhere.
- Efficiency: Submit requests and get updates quickly.
- **Transparency:** Keep track of your payments and requests.
- **Control:** Manage your tenancy on your own terms.
- Eco-Friendly: Reduce paper usage.





#### 1. Easy Rent Payments

- Secure Payments: Pay your rent safely and securely online.
- **Payment History:** View all your past payment records.
- Multiple Options: Use various payment methods (if applicable).





#### 2. <u>Hassle-Free Maintenance Requests</u>

- Submit Requests 24/7: Report issues as soon as they arise.
- Detailed Descriptions: Easily add photos and descriptions to help us understand the problem.
- **Track Progress:** Monitor the status of your requests from submission to completion.
- **Communication:** Receive updates and communicate directly with the maintenance team.



COMING

SOON!

COMING

SOON!

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SOON!

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SOON!



#### 3. Access to Important Documents

- **Tenancy Agreement:** Moving forward, all new tenants will have a digital copy of their tenancy readily available on the portal. For existing tenants, this can be requested to be uploaded into the portal for easy access
- Notices & Forms: Access official notices and downloadable forms.
- **Personalised Documents:** View documents specific to your tenancy on request.





### If you need more information

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